

2016 FALL CPP/FPC STUDY GROUP



APA certification is a valuable, objective credential that verifies a specified level of knowledge, skills, and abilities in the payroll profession. Certification helps individuals demonstrate their payroll expertise, secure promotions, advance their careers, and enhance their standing within the profession.

The 2016 Fall CPP/FPC Study Group will meet each Thursday beginning June 23 through September 15, 2016 from 6 p.m. until 9 p.m. at St. Andrew's located at 6633 Delmar Boulevard, St. Louis, MO 63130 (next door to Subway).

TESTING PERIOD: The Fall testing period is September 17 through October 15, 2016.

MATERIAL TO BE TESTED: Candidates testing September 17 through October 15, 2016 will be tested on federal tax laws and regulations in effect on January 1, 2016.

STUDY MATERIAL: The 2016 Payroll Source Book is the primary study material. Additional handouts and study guides will be provided.

PREREQUISITE: You must be a member of GAPP to participate in the study group. The deadline for enrollment to the Fall Study group is June 20, 2016 or until the class is full; whichever comes first.

COST: The fee for the study group is \$50, which is payable to GAPP. The fee is refundable upon taking the Fall exam.

REGISTER: Visit the GAPP website at www.gatewaypayroll.org to register for the study group. For additional information, please contact Pat McQuiller CPP, at pc1094@att.com

STUDY GROUP OBJECTIVES

- Review/teach information to be mastered to earn the designation.
- Familiarize candidates with the test environment.
- Help candidates develop effective time management skills.
- Help group members build confidence levels.
- Share effective study skills, special tips and ideas from former study groups.
- Take review exam together and assess what further work is needed in various areas.
- Give study group members the opportunity to network with each other.
- Provide a forum for study group members to network with each other.

